

**DAYANANDASAGAR COLLEGE OF ARTS SCIENCE  
AND COMMERCE**  
ShavigheMalleshwara Hills, Kumaraswamy Layout, Bangalore-  
560111  
Internal Quality Assurance Cell (IQAC) Cell  
HR CLUB - YUKITI

Department: BBA

Date: 05/09/2024

Sl. No.	Particulars	Event related Details			
1.	Event*	HR CLUB ACTIVITY			
2.	Title of the Event	"BUILD YOUR PROFILE"			
3.	Date	05/09/2024			
4.	Time	12:00 pm- 1:00pm			
5.	Venue	Dayananda Sagar College of Arts Science and Commerce			
6.	Resource Person 1 Details (Profile to be enclosed)	Prof. Swetha Wenona Suvarna Assistant Professor Dayananda Sagar College of Arts, Science and Commerce			
7.	Topics Covered	Building a Resume, Best Practices for Profile Development, and the Difference Between a Resume and a CV.			
8.	Resource Person 2 Details (Profile to be enclosed)				
9.	Topics Covered	The session focuses on how to build a resume, offering guidance on key components such as formatting, content, and customisation for specific job roles. It also covers the do's and don'ts of profile building, emphasising best practices like highlighting relevant experiences, using clear language, and avoiding common mistakes. The difference between a resume and a CV is explained, detailing when and how each should be used based on career needs and regional preferences.			
10.	No. Faculty Participants (Enclose a copy of names with signatures)	Internal:	NA	External:	Nil
11.	No. Student Participants (Enclose a copy of names with signatures)	Internal:	45	External:	Nil
12.	Faculty Coordinator/s	Dr. Deepika Sharma (Assistant Professor DSCASC) Prof. Kavya.R (Assistant Professor DSCASC) Prof. Anusha Kalburgikar (Assistant Professor DSCASC)			

		Prof .Anusha Kalburgikar (Assistant Professor DSCASC)
13.	Student Coordinator/s	Madhu Karanth Aamena Khan Akshatha VN Spoorthi G
14.	Total Expenditure (Details to be enclosed)	Yes
15.	Sponsors and Amount (if any)	Nil
16.	Program Schedule of the Event attached?	Attached
17.	Provide link of the report uploaded on College Website	Yes
18.	Provide the links of the report uploaded on Social Media	
19.	Report sent to Newspapers? If yes, provide cuttings/images :	No
20.	Certificates Printed? (Attach a copy**)	NO
21.	Feedback Collected? (Attach a copy**)	NO
22.	Attendance Sheet Attached?*	Yes
23.	Summary of the Event (Around 100 words)	On 5th September 2024, at noon, the Department of Management – BBA, in collaboration with IQAC, organised an event titled "BUILD YOUR PROFILE." The event aimed to guide final-year students in developing their resumes for future career opportunities. The keynote speaker was Prof. Swetha Wenona Suvarna, an Assistant Professor at Dayananda Sagar College of Arts, Science, and Commerce. The event provided valuable insights into resume building, helping students enhance their profiles for future endeavours. A resume-building competition was held as part of the session, with the best two resumes selected. The talk was highly beneficial, enriching the student's knowledge and sparking active participation, with all their queries addressed. Overall, it significantly expanded their understanding of effective profile building.

<b>Photographs of the Event</b> (About 5 relevant, clear, and appropriate photos to be pasted with title and explanation. The jpg files need to be attached)	<b>Yes</b>
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**Notes:**

\* Seminar / Webinar / Workshop / Symposium / Conference / Cultural Fest / Quiz / Sports / Literature Fest, etc.

\*\* Format Copy need to be attached and hard copy need to be filed

\* Original sheet need to be filed and scanned copy should be attached

**PS:**

❖ Whichever column is not applicable, write as NA.

❖ If the nothing is done / gained / spent, write as No/Nil.

*[Signature]*  
 Event Coordinator

*[Signature]*  
 HOD.BBA

*[Signature]*  
 IQAC Coordinator



*[Signature]*  
 Principal





**DAYANANDA SAGAR**

College of Arts, Science & Commerce

SHAVIGE MALLESHWARA HILLS, 1ST STAGE, KUMARASWAMY LAYOUT,  
BENGALURU, KARNATAKA 560111

# HR CLUB YUKTHI BUILD YOUR PROFILE

WITH SWETHA WENONA SUVARNA  
ASSISTANT PROFESSOR

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE



THURSDAY  
5TH SEPTEMBER



12:00-1:00 PM



BUILDING NO:13  
ROOM NO:212

## FACULTY COORDINATORS

DR. DEEPIKA SHARMA  
PROF.KAVYA.R

PROF.ANUSHA KALBURGIKAR

## STUDENT COODINATORS

MADHU KARANTH  
AMEENA

AKSHATHA.V.N  
SPOORTHI.G

**Dayananda Sagar College of Arts, Science and Commerce  
Kumaraswamy Layout, Bangalore-111**

**Department of Management - BBA**

**HR CLUB – YUKTHI**

**04-09-2024**

**CIRCULAR**

On account of creating awareness of the expertise, skills, achievements, and involvement to advance the career, all the students and faculty members of BBA department are hereby informed to attend the event **Build Your Profile**, due to be organized by **HR Club**, dated **05 September 2024, Thursday** in building number 13, classroom 212 from **12:00 pm to 1:00 pm**.

Everyone is cordially invited and looking forward for the active participation in making this event a resounding success.

  
Event Coordinator



  
HoD (BBA)







DAYANANDA SAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE  
Shavige Malleshwara Hills, Kumaraswamy Layout, Bangalore-560111

Department of Management – BBA

HR CLUB - YUKTHI

Build Your Profile! 5 September, 2024

Sl.No.	Name of the Student	Class & Section	Signature
01.	Meghana . R.	B	R.m.s.
02.	Pranitu Rawat	B	Pranitu
03.	Lisha . M	B.	H.M.
04.	YASHKARTHIKEYAN	C	Yash
05.	Pratheek . P	B.	Pranet.
06.	Ajaya	BBA 1 <sup>st</sup> year	Ajaya
07.	AAMEENA KHAN	III B 0039	Aamaneel
08.	Sheer .	1 <sup>st</sup> year 'A'	Sheer
09.	ANISH .MADIK	0037 'A'	Anish
010.	Dakshita	5 <sup>th</sup> sem 'B'	Dakshita.
011.	Vishal .	'B' 5 <sup>th</sup> sem V	Vishal.
12.	Bindushree	2 <sup>nd</sup> y 'B'	BS
13.	Aapita Kumari .	III	Aapita
14.	Shanas	-	Shanas
15.	Vishnuv . N.	III	Vishnuv
16.	Ashwina . Girish.	A 1 <sup>st</sup> year.	Ashwina
17.	Chethan . J	5 <sup>th</sup> BBA 'B'	Chethan.

Sl.No.	Name of the Student	Class & Section	Signature
18.	Saurab .	'B' 5th sem	Saurab
19	Manya .	1st sem	Manya
20	Ibbani Revanna	'A' 1st yr	Ibbani
21	Ayesha Shafeen.	'C'	Ayesha
22.	Abdul Namma	A.	Abdul
23.	FELIXNATHAN.	'C'	FELIXNATHAN
24.	TUSHAR .	'C'	Tushar
25.	Yashasvi	C	Yashasvi
26	Pratheek . P	B	Pratheek
27.	Lakshita . K.	B.	Lakshita
28	Poornvi Naik.	I 'B'	Poornvi
29.	Ganga . V.	1st yr A.	Ganga
30.	Dharshan .	3rd sem 'B'	Dharshan
31	Madhusudhan	" "	Madhusudhan
32.	Hamechandra	5th sem BBA	Hamechandra
33	Taskeen .	1st sem	Taskeen
34	Pratham . S.	III 'B'	Pratham
35.	T. Rahul .	V 'B'	T. Rahul
36.	ROHIT.	C	Rohit
37.	Manvendra Parwar	B	Manvendra
38	Jayesh Ravi	I sem 'C'	Jayesh
39.	Bishan .	I sem B	Bishan







## **PROFILE**

I'm a proactive and an innovative **HR specialized student**.

I consider myself as a responsible and an active person

I am really excited for my first work experience.

### **CONTACT:**

**PHONE:** 7676866174

### **EMAIL ID:**

[anusham10a@gmail.com](mailto:anusham10a@gmail.com)

**LOCATION:** #36, 4th cross,  
9<sup>th</sup> main,  
Vinayaka Nagar  
Bengaluru-50

### **VOLUNTEER EXPERIENCE:**

*As a member of HR club I organized many events.*

**ANUSHAM**  
**FRESHER**

**EDUCATION:**  
**INDIAN INSTITUTE OF MANAGEMENT**  
**BENGALURU :**  
**MBA IN HR**  
**COLLEGE:**  
**DAYANANDA SAGARA**  
**INSTITUTION :**  
**GENERAL BCOM**

**ACHIEVEMENTS:**  
*Best Organiser of HR Club*  
*Excellence Award For Best Communication Skills*

**COURSES:**  
*Soft Skills Development.*  
*ChatGPT in HR.*

**CAREER EXPERIENCE:**  
**FRESHER**