

DAYANANDASAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE
 Shavige Malleshwara Hills, Kumarswamy Layout, Bangalore-560082
 Department of Commerce – UG
GUEST LECTURE

Department: B.com

Date: 29/11/2024

Sl. No.	Particulars	Event related Details			
1.	Event*	Students workshop			
2.	Title of the Event	Spread sheet Mastery : MS Excel workshop			
3.	Date	29 th November , 2024			
4.	Time	11 am to 1 Pm			
5.	Venue	Room 212			
6.	Resource Person 1 Details	Prof Swetha Wenona Suvarna, Assistant Professor in Commerce and Management, DSCASC			
7.	Topics Covered	Overview of Excel			
8.	Resource Person 2 Details	N/A			
9.	Topics Covered	N/A			
10.	No. Faculty Participants	Internal:	NA	External:	N/A
11.	No. Student Participants	Internal:	20	External:	N/A
12.	Faculty Coordinator/s	Full Name: Dr Deepika sharma, Assistant professor , & Prof Geethashree.K, Assistant professor Department: B. Com Designation: Assistant Professor			
13.	Student Coordinator/s	N/A			
14.	Total Expenditure	N/A			
15.	Sponsors and Amount (if any)	N/A			
16.	Agenda of the Event	MS Excel workshop for students			
17.	Provide the link of the report uploaded on College Website				
18.	Provide the links of the report uploaded on Social Media	N/A			
19.	Report sent to Newspapers?	N/A			
20.	Certificates Printed?	N/A			
21.	Feedback Collected?	YES			
22.	Attendance Sheet Attached?	YES			

Sl. No.	Particulars	Event related Details
23.	Summary of the Event	The Department of B. Com of Dayananda Sagar College of Arts, Science, Commerce organized a student workshop titled "Spreadsheet Mastery: Excel Workshop" on 29/11/2024 . This workshop aims at enhancing students data analysis skills and boost their academic and professional productivity. The workshop provided comprehensive training on Excel fundamentals, data visualization, and formulas through expert-led instruction, discussions, and hands-on activities. Students practiced shortcuts, explored formatting techniques, and organized sample datasets for readability. The session focused on writing basic formulas, using essential functions, and creating visual representations with charts and tables. Participants also learned to customize charts, convert datasets into tables, and apply sorting and filtering techniques. By the end of the workshop students were equipped to navigate Excel proficiently, use shortcuts, format and organize data, perform calculations, and create impactful visualizations, preparing them for academic excellence and professional success. Overall it was highly successful workshop.
24.	Photographs of the Event	YES


Event
Coordinator


HOD-II, Com

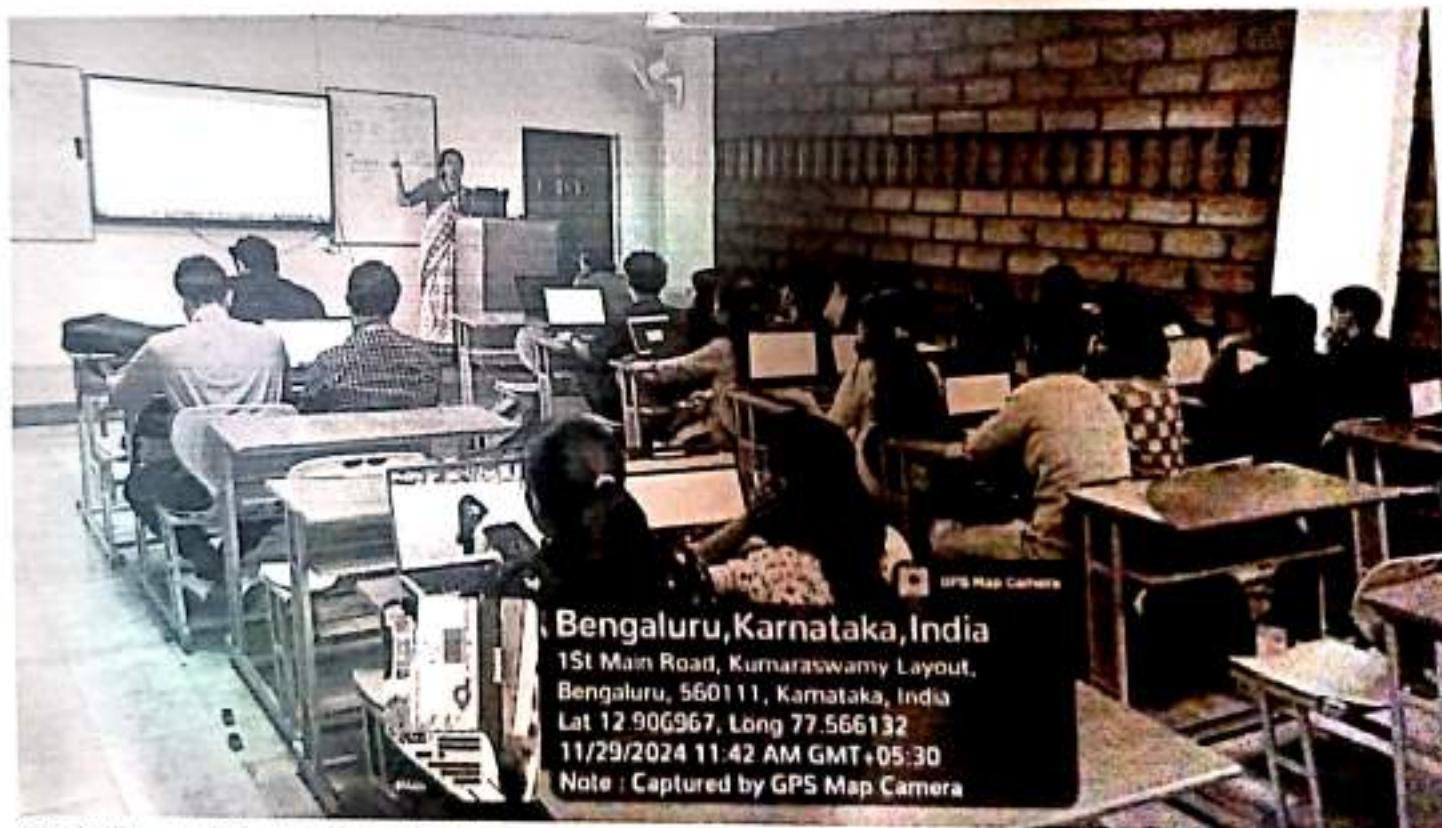

IQAC
Coordinator


Principal

Co-ordinator
Dayananda Sagar College of Arts,
Science & Commerce
Kumara Swamy Layout, Bengaluru - 560 111.



Pic 1- Faculty organizers and Student along with Guest Speaker



Pic 2- Guest talk- Prof. Swetha Wenona Suvarnaon MS Excel workshop



Pic 3- Session conducted by Guest - Prof. Swetha Wenona Suvarna



Pic 4: students involved in MS Excel workshop training

Dayananda Sagar College of Arts, Science and Commerce
Department of Commerce - UG

List of B.COM students Attendance for Student workshop

Venue: Room No. 212

B.COM

Date: 29th November, 2024

Event: Spreadsheet Mastery: MS Excel workshop

Sl. No.	UUCMS NO	Name of the Participant	Semester	Section	Signature
1	U03CJ2210333	Ananya . G	5	C	
2	U03CJ2210316	G. Jyothi	5	C	
3	U03CJ2210349	Sanyana . N	5	C	
4	U03CJ2210339	Anetha . G	5	C	
5	U03CJ2210340	Madhuri . B	5	E	
6	U03CJ2210265	K. Saisudha	5	E	
7	U03CJ2210392	Noor Fathima	5	'C'	
8	U03CJ2210335	P. Spurthi Reddy	5	B	
9	U03CJ2210179	Sanketh B	5	B	
10	U03CJ2210154	Pranjwal . N	5	B	
11	U03CJ2210221	Disha . R . P	5	B	
12	U03CJ2210150	Rajalakekshmi S	5	B	
13	U03CJ2210187	K. Ruparth.	5	B	
14	U03CJ2210219	Yashwanth Gauda R	5	B.	
15	U03CJ2210210	R. Trisha	5	B	
16	U03CJ2210241	Sharan . P. Sydees	5	C	
17	U03CJ2210264	Yadunandhan GRS	5	D	
18	U03CJ2210251	Kiran Kumar . M	5	'C'	
19	U03CJ2210244	K.N Vijay Raghavan	5th	'C'	