DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE

Shavige Malleshwara Hills, Kumaraswamy Layout, Bengaluru – 560078

Internal Quality Assurance Cell
MINUTES OF THE CRITERION MEETING

Name of the Criterion: IV – Infrastructure and Learning Resources

Date: 04.01.2019   Time: 3:30 PM

Venue: Principal's Office

Agenda:

1. To review and confirm the minutes of the last meeting.
2. To review report of the NAAC Peer Team (3rd Cycle) pertaining to Criterion IV - Infrastructure and Learning Resources and set strategies accordingly.
3. To review the existing infrastructure of each department – Classroom infrastructure, IT infrastructure (in Labs, Office, staff rooms, library), and Office furniture etc.
4. To review subscription status of Newspapers, magazines, journals and number of books available in the Library.
5. Any other relevant issues made by the members.

Minutes:

1. The Head - Criterion IV read the minutes of earlier meeting and the minutes were reviewed and passed by the members.
2. Review of report of NAAC Peer Team was done with discussions and critical evaluation. Further it was resolved to set out strategies for next one year and initiate compliance of the NAAC Peer Team (3rd Cycle) recommendations.
3. Review of infrastructure assigned to respective department representatives.
4. All the subscriptions are active and numbers of titles and volumes will be provided on or before 21.01.2019.

Attendees:

Sl. No	Name	Department	Designation	Signature
1	Dr. Nagaraja Shenoy	Principal, DSCASC		
2	Prof. R. Gurunath	BCA/MCA	IQAC Coordinator	
3	Dr. C B Venkata Krishna Prasad	MBA	Head	
4	Prof. Rohini T.H	BBA/ B.Com	Member	
5	Prof. Srinivas H.P.	BBA/B.Com	Member	
6	Prof. Meenakshi	BCA/MCA	Member	
7	Mr.Sanjay H R	Library	Member	

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Name of the Criterion: IV – Infrastructure and Learning Resources

Date: 05.04.2019   Time: 3:30 PM

Venue: Principal's Office

Agenda:

1. To review and confirm the minutes of the last meeting
2. To review the shortages, damaged, gaps related to existing infrastructure of each department – Classroom infrastructure, IT infrastructure (in Labs, Office, staff rooms, library), and Office furniture etc.
3. To get ready with update documents and submit to IQAC for further processing on or before 26.04.2019.
4. To review the purchases made for Library for Financial Year 2018-19.
5. Any other relevant issues made by the members

Minutes:

1. The Head - Criterion IV read the minutes of earlier meeting and the minutes were reviewed and passed by the members.
2. Reviewed the damaged items in Classrooms, Labs, Office, staff rooms, library and furniture and recommended to principal office to take up necessary action to repair damaged items.
3. All the members agreed to submit relevant documents to IQAC on or before 26.04.2019.
4. A detailed Excel with Bill and in-voices are submitted by the Librarian and same will be communicated to Principal office for further action.

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7	Mr.Sanjay H R	Library	Member	